

5	Government e-Market Place (GeM): Plz Refer IITR Purchase Rule 2018 (Rule 9) @ Pg 5.	
6	Expression of Interest: Plz Refer IITR Purchase Rule 2018 (Rule 10) @ Pg 5.	
7	Rate contract (Name of the firm & item Sl.No. in RC.): Plz Refer IITR Purchase Rule 2018 (Rule 11) @ Pg 6.	
8	Repeat Purchase Order (Maximum 5):Plz Refer IITR Purchase Rule 2018 (Rule 09) @ Pg 11.	
9	Annual Maintenance Contract/CAMC/ Repair work: Plz Refer IITR Purchase Rule 2018 (Rule 02) @ (point 7 @ Pg 2).	
10	Buy Back Purchase Plz Refer IITR Purchase Rule 2018 (Rule 12) @ (point 2 @ Pg 14).	

E-1. Administrative approval (mandatory, if budget approval is not provided)- Attached (Yes /No)

E-2. Source of Fund: Budget approval is mandatory at the time of placing the actual order. At this stage it is optional.

Sr. No	Particulars	Budget Head
1.	ACCOUNT BOOKING CODE:-	OH-35-
2.	ACCOUNT BOOKING CODE:-	OH-31-
3.	PROJECT NUMBER(SRIC):-	
4.	Misc. Account Code:-	

F. Earnest Money Deposit (EMD) & Performance Bank Guarantee (PBG) In case of purchase above Rs.25/-Lac:

1.	Fixed amount of EMD (minimum 2% of the estimated cost)	
2.	% of PBG (3% to 5% of the order value) % to be mentioned	

G. List of Identified Suppliers: Attached (Yes/No): -

H. Copy of approval regarding constitution of D.P.C./ P.P.C.:- Attached (Yes/ No)

I. List of Vendors may kindly be sent to e-mail- (mmitr@iitr.ac.in):-

Note: Necessary and relevant documents to be attached.

खण्ड - ब / Part - B

Item Specifications & Compliance Statement:

S. No.	Required complete specifications of item(s) (to be filled by the Indenter)	Quantity	Offered specifications of item(s) by the firm
1.			
Terms & Conditions (if any) as per requirement of the Indenter (for warranty, training/technical support, service after sale, packing, binding etc.)			

We hereby certify that the above mentioned products/items/services are not available on the GeM (Government e-Marketplace) (GFR-2017—Rule-149).

Signature of DPC/PPC Members:

Name:

Designation:

Name:

Designation:

Name:

Designation:

**Chairman, DPC / PPC
(with Seal)**